

ED1-3851/16

തൃശ്ശൂർ നഗരസഭ,
 വൈദ്യുതി വിഭാഗം,
 തീയതി : 25.04.2017.

ടെണ്ടർ നോട്ടീസ്

തൃശ്ശൂർ നഗരസഭ വൈദ്യുതി വിഭാഗത്തിന്റെ കീഴിലുള്ള വിവിധ സെക്ഷൻ ഓഫീസുകളുടെ ഉപയോഗത്തിനായി 7 വർഷത്തിൽ കുറവ് പഴക്കവും ടാക്സി പെർമിറ്റ് ഉള്ളതുമായ ജീപ്പ് (1500 സി.സി.യ്ക്ക് മുകളിൽ ഉള്ളവ) ഡ്രൈവർ സഹിതം മാസ വാടകയ്ക്ക് ഒരു വർഷത്തേക്ക് നൽകുവാൻ താൽപര്യമുള്ള കരാറുകാരിൽ നിന്നും മത്സര സ്വഭാവമുള്ള മുദ്ര വച്ച ടെണ്ടറുകൾ അസിസ്റ്റന്റ് സെക്രട്ടറി, വൈദ്യുതി വിഭാഗം, തൃശ്ശൂർ നഗരസഭ, തൃശ്ശൂർ എന്ന വിലാസത്തിൽ രജിസ്ട്രേഷൻ തപാൽ / കൊറിയർ / സ്പീഡ്പോസ്റ്റ് മുഖേന ക്ഷണിച്ചുകൊള്ളുന്നു. ടെണ്ടറുകൾ അയക്കുന്ന കവറിന് പുറത്ത് പ്രവർത്തിയുടെ പേര് നിർബന്ധമായും എഴുതിയിരിക്കണം.

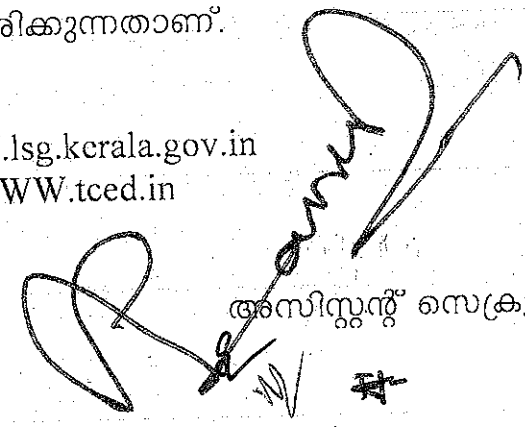
Sl.No.	Tender Number	Section Name	Maximum Kilometer/month	Cost of Tender Form	EMD
1	ED1-3851/16 (EW1)	SECTION - 1	1500	1000/- + Tax	500/-
2	ED1-3851/16 (EW2)	SECTION - 2	1500	1000/- + Tax	500/-
3	ED1-3851/16 (EW3)	SECTION - 3	1500	1000/- + Tax	500/-
4	ED1-3851/16 (EW4)	SECTION - 4	1500	1000/- + Tax	500/-

- ടെണ്ടറുകൾ തുറക്കുന്ന തീയതി ഒരു അവധി ആവുകയാണെങ്കിൽ ആയതിന്റെ അടുത്ത പ്രവർത്തി ദിവസം 3 മണിക്ക് തുറക്കുന്നതാണ്.
- ടെണ്ടറുകൾ തപാൽ മാർഗ്ഗം ലഭിക്കുന്നതല്ല. ഈ ഓഫീസിൽ പണമായി അടച്ചു ടെണ്ടറുകൾ വാങ്ങാവുന്നതാണ്.
- ടെണ്ടറിനൊപ്പം നിരത ദ്രവ്യം സമർപ്പിക്കേണ്ടതാണ്. അസിസ്റ്റന്റ് സെക്രട്ടറി, വൈദ്യുതി വിഭാഗം, തൃശ്ശൂർ നഗരസഭ എന്ന പേരിൽ

എസ്.ബി.ഐ., പാറമേക്കാവ് ട്രെയിനിൽ മാറ്റാവുന്ന ഡി.ഡിയോ, ഈ ഓഫീസിൽ പണമായി അടച്ചോ ടെണ്ടറുകൾക്കൊപ്പമുള്ള നിരതദ്രവ്യം സമർപ്പിക്കാവുന്നതാണ്.

- ടെണ്ടറുകളോടൊപ്പം വാഹന സംബന്ധമായ എല്ലാ രേഖകളുടെയും സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പുകളും അടക്കം ചെയ്യേണ്ടതാണ്.
- നഗരസഭ വൈദ്യുതി വിഭാഗത്തിൽ മറ്റ് ടെണ്ടറുകൾക്ക് ബാധകമായ എല്ലാ നിയമങ്ങളും ഈ ടെണ്ടറിനും ബാധകമാണ്.
- കാരണം കാണിക്കാതെ ടെണ്ടറുകൾ അസാധുവാക്കുവാൻ അസിസ്റ്റന്റ് സെക്രട്ടറിക്ക് അധികാരമുണ്ടായിരിക്കുന്നതാണ്.

For Details : Please visit WWW.lsg.kerala.gov.in
WWW.tced.in



അസിസ്റ്റന്റ് സെക്രട്ടറി

- കോപ്പി :
1. നോട്ടീസ് ബോർഡ്
 2. പൊതുമരാമത്ത് സ്റ്റാന്റിംഗ് കമ്മിറ്റി ചെയർമാന്റെ മേശപ്പുറത്ത് അറിവില്ലേയ്കായി.
 3. ഇലക്ട്രിക്കൽ എഞ്ചിനീയർ

TENDER SPECIFICATION FOR HIRING OF VEHICLES ON CONTRACT BASIS

This Tender specification contains Three Parts - PART - I, II & III

Part I Contains Instructions to the Tenderers

Part II Contains General Conditions of Contract (SECTION - A) & Special Conditions of Contract (SECTION - B)

Part III contains Schedule A and Form of Agreement

PART - 1

Instructions to the Tenderers

1. Tenders should be submitted in sealed cover super scribed " Tender for Hiring of Vehicles" and should be addressed to the Assistant Secretary, Electricity Department, Thrissur Corporation. Tenders sent by Registered post / Speed Post / Courier Services only shall be accepted.
2. The tender containing tender specification, covering letter etc. should be enclosed in one cover and sealed. The Earnest Money Deposit (EMD) should be enclosed with in another sealed cover. Both the sealed cover should be enclosed in a third cover and super scribed as stipulated in Clause-1 above and sealed.
3. Last date for receipt of Tender will be 17.5.2017,2 PM. Later offers will not be accepted. Tender received after the stipulated time will not be accepted/opened. TCED will not be responsible for any postal delay in this regard.
4. The EMD shall be furnished in the form of Crossed Demand Draft drawn in favour of the Assistant Secretary for an amount of Rs.500/- (Rupees Five Hundred Only) or shall be remitted in the office and receipt no-should be written in prescribed space. Tenders without sufficient EMD will be rejected in to.
5. Rates should be quoted in the prescribed form (Part III-Schedules) attached to the tender specification. Tender specification can be obtained from the Electricity Department on any working day between10.15 am and5.15 pm, from 15.1.2017 to 17.5.2017. Quoted rates should include remuneration to the Driver also. Alternation should not be made in the Tender form or schedule or Tender conditions except the extent of filing in the tender forms and schedules.

6. Tenders will be opened on 17/5 2017 at 2 PM by the Assistant Secretary or his representative /designated officer at Electricity Department, Thrissur Corporation in the presence of those bidders or their representatives present at that time. The bidders/their representatives who are present at the time of opening of the bid should sign in a register.
7. Individuals who can let out vehicles and should be allow 7 years old. True copies of relevant pages of the certificate of Registration of the related vehicles attested by a Gazzetted Officer and willingness of the actual owners of the vehicles to let out their vehicles on hire basis to TCED shall also be furnished along with the tender. TCED is at liberty to reject the offers in the absence of these documents.
8. If the tenderer has any doubt regarding any portion of the general conditions/special conditions of the contract, he should get it clarified in writing from the Tendering Authority before submission of the letter.

PART-II
SECTION A
General Conditions of Contract

1. Conditional tenders are liable to be rejected. Final acceptance of the tender rest entirely with the tendering authority acting on behalf of the TCED who is not bound to accept the lowest or any other tender. Also, the TCED is not liable to assign any reason whatsoever for not accepting the lowest or any tender and the TCED decision will be final and binding to all bidders. The TCED will not be responsible for any expenses or losses that may be incurred by the tenderer in the preparation of the tender.
2. Successful bidder is required to execute an agreement in Kerala stamp paper worth Rs. 200/- in the form appended to the Tender specification for the satisfactory performance of the contract for one year. Security Deposit in the form of crossed Demand Draft shall also be furnished, for an amount of Rs. 1500/- (Rupees One thousand and five hundred only) at the time of execution of the agreement. In case the bidder desires to adjust the EMD already furnished by him against Security Deposit, then the bidder need furnish the balance amount only as Demand Draft.
3. Earnest Money Deposit of unsuccessful Tenderers will be refunded as per rules after finalizing the tenders.
4. No interest will be paid on the Earnest Money or Security Deposit.

5. Normal contract period will be one year from the date of execution of agreement. TCED will have the option to extend the contract period for another six months or one year at the same rate and conditions.
6. The Supplier shall be bound by the rates quoted by him and agreed upon herein and shall not ask for any enhancement of the rates for the supply of vehicles during the period the agreement remains in force.
7. The supplier should maintain an account of Journeys performed by each vehicle as per requirements of TCED and submit the same to the controlling Officer, concerned on the next day. The supplier shall comply with the requisition for vehicle(s) made by the controlling officer.
8. The owner of the vehicle/contractor shall maintain all up - to - date records as per the Kerala Motor Vehicles Act pertaining to the Vehicle such as, Vehicle tax, license of the driver etc. and, shall be presented before the TCED's official for verification as and when required.
9. The contractor should bear all expenditure connected with maintenance necessitated to the vehicle during the period of Contract. TCED will not be held responsible for any loss/damage to vehicle, other properties, life or other unforeseen incident that may occur during the period of hiring of vehicle.
10. The emoluments of the driver and the cost of fuel etc. shall be borne by the contractor.
11. TCED will also be not responsible for any loss of life, or any injury to the driver, or to any third party caused at the time of performing bonafide trips of TCED during the period of contract.
12. The supplier will be responsible for loss, damage, or injury to any person, property, material, equipment or any other article caused due to negligence of his driver, or ill maintenance of the vehicle hired by TCED.
13. The supplier shall at all times keep TCED indemnified against all claims, actions, proceedings, costs, damaged incurred and compensation agreed in consequence of any breach of all or any of the covenants and warrants herein contained.
14. TCED shall not in any way be responsible during the course of contract for any accident, loss, damages etc. which may occur to the vehicles so supplied by the contractor on contract basis.
15. In case, the successful tenderer discontinue the contract and fails to supply vehicles as per the agreement within the contract period then at the discretion of TCED vehicles

will be arranged through another tender or by negotiation or with the next higher tenderer, who had offered to supply the vehicles on contract basis and the loss, if any, caused as may be fixed by TCED shall be recovered from the defaulting contractor.

16. TCED reserves the right to terminate any contract after serving seven-day notice in writing to the contractor without assigning any reason thereof.

PART - II

SECTION - B

SPECIAL CONDITIONS OF CONTRACT FOR HIRING OF VEHICLES

1. For all sections vehicle should be available for 12 hours of the day and an extra driver should be supplied by the supplier of the vehicle for night duty. Extra charge will be payable for extra duty beyond 12 hours. For section office vehicle with driver reports in the concerned office at 9 AM, unless otherwise informed in advance. (This clause is not applicable when the vehicles are to be halted at night in the office premises)
2. Contractor is liable to make available a substitute vehicle, if the vehicle on contract is under repair/in case any inconvenience is experienced in the performance of trips/due to other reasons, failing which alternate arrangements will be made by Board at the risk and cost of the contractor and the amount will be deducted from any amount due to the contractor from TCED.
3. The vehicle should be ready with the driver on any day at any time including holidays to take any trips whether long or short at the direction of the authority and shall be used exclusively for TCED's purpose. The vehicle will be normally stationed at TCED's Office premises to which the vehicle is attached.
4. Vehicle should be in proper condition to undertake long trips at short notice, even on informing over telephone. The trip may require journey and halt at outstation also. The driver should always be ready for such trips. The expenditure of driver in the case of outstation halt must be met by the supplier and no additional payment will be made for the same.
5. Kilometer reading will start and terminate at TCED's office where the contract vehicle is attached. No mileage will be permitted for lunch/tea break etc. Meter indicating the kilometer run (milometer) should be in good working condition and accurate and in accordance with the regulations of Motor Vehicle Department.
6. The drivers should be very polite and punctual and under no circumstances drive the vehicle under the influence of any intoxicating drink or drug. The supplier shall be responsible for the conduct of the drivers. TCED shall have the right to discontinue hiring of vehicles if in the opinion of the officers of TCED by whatever designation such officer is called (the expression " officers of TCED" hereinafter shall convey the same

meaning), the behavior of the driver is found objectionable, and his opinion in this regard shall be final and binding on the supplier.

7. It will be the responsibility of the supplier to see that his driver possesses valid license and the supplier will also be responsible in case of a charge on the driver due to violation of traffic rules, or for any other penalty imposed on the driver, or the vehicle owner.
8. A metal Plate bearing "ON CONTRACT WITH TCED" should be displayed near the front and rear Number Plates.
9. Contractor as well as the driver of the vehicle shall obey all directions issued by the Head of office to which the contract vehicle is attached or other designated officers of TCED.
10. Payment will be made monthly on the basis of Log Book entries duly certified by the concerned officers. No advance payment on any account will be made.
11. TCED shall be free to terminate the contract if the vehicle is not available for even one day when it is required. However, the contractor may arrange alternate vehicle in unavoidable circumstances at his own cost under exigencies with the prior approval of the competent authority. However, such arrangements shall be only temporary, and the competent authority. However, such arrangements shall be only temporary, and not exceeding 15 days in any case. Any breach of this shall render the contract as terminated without any further notice and TCED will make alternate arrangements.
12. The contractor should be willing to abide by the conditions, rules and regulations prevailing in TCED for similar works.
13. The Courts situated at the place where the Headquarters of the tendering authority is situated viz. Thrissur alone will have jurisdiction to entertain civil suits pertaining to this contract.


ASSISTANT SECRETARY